

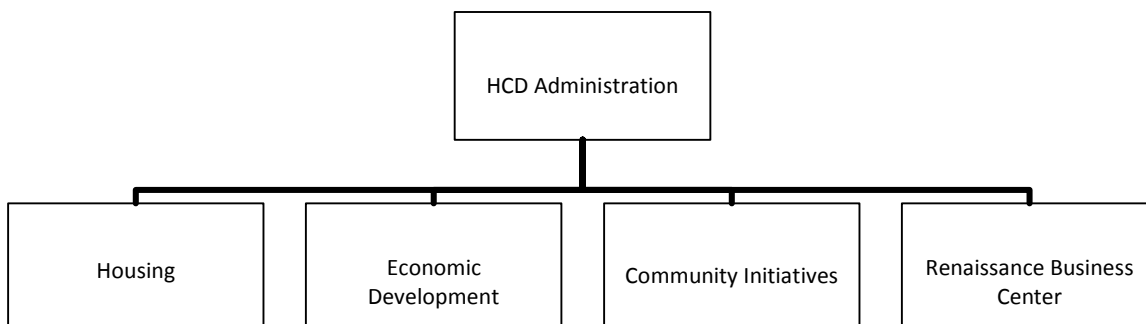
■ Operating Budget

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Personnel Services	315,270	300,567	298,372	472,386
Materials and Supplies	320,624	177,500	193,774	297,276
Grants and Subsidies	4,088,745	4,008,204	3,999,319	3,555,408
Bond Issue Costs	1,350	0	0	0
Total Expenditures	4,726,289	4,486,271	4,491,465	4,325,070
Program Revenues	(112,940)	0	(291,899)	0
Net Expenditures	4,613,349	4,486,271	4,199,566	4,325,070
Authorized Complement				5

MISSION

To develop a system of integrated services and activities that drive neighborhood redevelopment, investment in housing capital and economic development

STRUCTURE



SERVICES

The Division of Housing and Community Development (HCD) works to develop affordable housing options and neighborhood revitalization through down- payment assistance, homeownership counseling and single-family housing rehabilitation. HCD works to improve the development of Memphis neighborhoods, communities and economy by targeting single-family housing production, offering infrastructure assistance by site or project, determining the contribution of land and land acquisition for special projects, developing area neighborhood plans and housing and environmental standard inspections

■ charges for services

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Miscellaneous Income	(112,000)	0	(291,610)	0
Cash Overage/Shortage	(29)	0	0	0
FNMA Service Fees	(911)	0	(289)	0
Total Charges for Services	(112,940)	0	(291,899)	0

Description

Housing creates home ownership opportunities for families buying real estate within the corporate limits of Memphis by assisting with down payment and closing costs.

Operating Budget

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Personnel Services	101,949	100,654	102,659	258,638
Materials and Supplies	10,520	51,733	62,832	51,733
Grants and Subsidies	682,148	519,655	593,698	568,405
Bond Issue Costs	1,350	0	0	0
Total Expenditures	795,967	672,042	759,189	878,776
Program Revenues	(112,911)	0	(291,899)	0
Net Expenditures	683,056	672,042	467,290	878,776
Authorized Complement				2

Housing Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Personnel Services</u>				
Full-Time Salaries	58,544	70,725	64,878	71,432
Holiday Salary Full Time	3,536	0	1,904	0
Vacation Leave	5,398	0	3,128	0
Bonus Leave	298	0	221	0
Sick Leave	2,950	0	944	0
Pension	4,244	4,244	4,244	4,286
Pension ARC Funding	8,051	9,364	9,364	10,927
Group Life Insurance	151	172	149	174
Unemployment	300	220	220	160
Medicare	909	1,132	958	1,143
Long Term Disability	196	212	190	214
Health Insurance - Premier	17,083	17,506	17,506	17,506
Other Post Employment Benefits	0	1,699	0	563
Salaries - Part Time/ Temporary	0	0	0	152,796
Payroll Reserve	292	0	(1,046)	0
Attrition	0	(3,318)	0	0
Benefits Adjustments	0	(1,301)	0	(563)
Total Personnel Services	101,949	100,654	102,659	258,638
<u>Materials and Supplies</u>				
Supplies - Outside	0	895	895	895
Advertising/Publication	0	169	169	169
Seminars/Training/Education	0	2,325	2,325	2,325
Misc Professional Services	0	0	12	0
Insurance	7,792	7,915	19,002	7,915
Claims	0	3,539	3,539	3,539
Lawsuits	0	34,523	34,523	34,523
Dues/Memberships/ Periodicals	66	738	738	738
Misc Services and Charges	2,662	1,629	1,629	1,629
Total Materials and Supplies	10,520	51,733	62,832	51,733
<u>Grants and Subsidies</u>				
Payment To Sub grantees	522,757	326,725	400,768	75,475
Down Payment Assist/City	159,391	192,930	192,930	192,930
Middle Income Housing	0	0	0	300,000
Total Grants and Subsidies	682,148	519,655	593,698	568,405

Housing Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Bond Issue Costs</u>				
le Expense	1,350	0	0	0
Total Bond Issue Costs	1,350	0	0	0
TOTAL EXPENDITURES	795,967	672,042	759,189	878,776
<u>Other Revenues</u>				
Miscellaneous Income	(112,000)	0	(291,610)	0
FNMA Service Fees	(911)	0	(289)	0
Total Other Revenues	(112,911)	0	(291,899)	0
TOTAL PROGRAM REVENUES	(112,911)	0	(291,899)	0
NET EXPENDITURES	683,056	672,042	467,290	878,776

Description

Economic Development provides financing opportunities for emerging and existing small business for job creation and retention through public-private partnerships.

Operating Budget

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Materials and Supplies	225,242	0	5,176	0
Grants and Subsidies	2,577,251	2,545,475	2,462,547	2,161,558
Total Expenditures	2,802,492	2,545,475	2,467,723	2,161,558
Net Expenditures	2,802,492	2,545,475	2,467,723	2,161,558
Authorized Complement				0

Economic Development Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Materials and Supplies</u>				
Misc Professional Services	225,000	0	5,000	0
Misc Services and Charges	242	0	176	0
Total Materials and Supplies	225,242	0	5,176	0
<u>Grants and Subsidies</u>				
Payment To Sub grantees	327,329	0	59,879	0
Section 108 - Court Square	564,235	746,430	669,907	1,455,720
Business & Economic Development Grants	90,633	61,377	61,377	61,377
Target Area Small Business Loan Fund	100,000	0	0	0
Middle Income Housing	76,725	0	0	0
Peabody Place - Section 108	1,418,329	1,737,668	1,671,384	0
Pyramid - Section 108	0	0	0	644,461
Total Grants and Subsidies	2,577,251	2,545,475	2,462,547	2,161,558
TOTAL EXPENDITURES	2,802,492	2,545,475	2,467,723	2,161,558
NET EXPENDITURES	2,802,492	2,545,475	2,467,723	2,161,558

Description

Community Initiatives utilize local funding to address community-based needs through grants and sponsorships for outreach activities.

Operating Budget

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Materials and Supplies	321	15,598	15,598	149,896
Grants and Subsidies	821,279	933,774	933,774	816,145
Total Expenditures	821,600	949,372	949,372	966,041
Program Revenues	(29)	0	0	0
Net Expenditures	821,571	949,372	949,372	966,041
Authorized Complement				0

Community Initiatives Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Materials and Supplies</u>				
Insurance	0	0	0	134,298
Misc Services and Charges	321	15,598	15,598	15,598
Total Materials and Supplies	321	15,598	15,598	149,896
<u>Grants and Subsidies</u>				
Community Initiatives Grants for Non-Profits	53,169	42,467	42,467	42,467
Community Development Grants	9,030	42,614	42,614	269,531
Homeless Initiative	197,822	232,500	232,500	232,500
Social Services Administration	72,443	89,537	89,537	89,537
MHA/HCD Community Development Projects	483,816	501,546	501,546	157,000
Target Area Small Business Loan Fund	5,000	23,250	23,250	23,250
MLGW Unclaimed Deposit Reserve	0	1,860	1,860	1,860
Total Grants and Subsidies	821,279	933,774	933,774	816,145
TOTAL EXPENDITURES	821,600	949,372	949,372	966,041
<u>Other Revenues</u>				
Cash Overage/Shortage	(29)	0	0	0
Total Other Revenues	(29)	0	0	0
TOTAL PROGRAM REVENUES	(29)	0	0	0
NET EXPENDITURES	821,571	949,372	949,372	966,041

Description

The Center connects the community and private institutions to help persons and organizations grow successful businesses.

Operating Budget

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Personnel Services	213,321	199,913	195,713	213,748
Materials and Supplies	84,842	110,169	110,168	95,647
Grants and Subsidies	8,067	9,300	9,300	9,300
Total Expenditures	306,230	319,382	315,181	318,695
Net Expenditures	306,230	319,382	315,181	318,695
Authorized Complement				4

Renaissance Business Center Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Personnel Services</u>				
Full-Time Salaries	113,876	140,876	134,742	163,529
Holiday Salary Full Time	6,894	0	1,748	0
Vacation Leave	9,223	0	2,080	0
Bonus Leave	874	0	977	0
Sick Leave	6,027	0	2,034	0
Retirement Benefits	0	0	1,353	0
Pension	8,213	8,453	5,363	6,468
Social Security	965	0	923	0
Pension ARC Funding	12,075	14,046	14,046	16,390
Group Life Insurance	588	685	479	308
Unemployment	450	330	330	160
Medicare	1,958	2,254	1,783	1,725
Long Term Disability	381	423	223	323
Health Insurance - Premier	35,332	37,269	16,565	24,846
Other Post Employment Benefits	0	2,549	0	563
Salaries - Part Time/ Temporary	15,559	0	14,884	0
On the Job Injury	0	0	615	0
Payroll Reserve	907	0	(2,430)	0
Attrition	0	(5,199)	0	0
Benefits Adjustments	0	(1,771)	0	(563)
Total Personnel Services	213,321	199,913	195,713	213,748
<u>Materials and Supplies</u>				
City Storeroom Supplies	0	13	13	13
City Shop Fuel	0	93	93	84
Outside Computer Services	1,428	1,395	1,395	1,395
City Computer Svc Equipment	0	119	119	119
Data/Word Process Software	0	12,203	12,203	0
City Telephone/ Communications	994	930	930	930
Printing - Outside	0	81	81	81
Supplies - Outside	4,398	3,813	3,813	3,813
Document Reproduction - Outside	468	558	558	558
Medical Supplies	0	94	94	94
Outside Postage	395	930	930	930
Internal Repairs and Maintenance	933	930	930	930

Renaissance Business Center Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Advertising/Publication	2,350	2,377	2,377	2,377
Outside Phone/ Communications	1,877	1,860	1,860	1,860
Janitorial Services	8,631	9,114	9,114	9,114
Security	19,889	22,785	22,785	22,785
Weed Control/Chemical Service	5,321	6,242	6,242	6,242
Misc Professional Services	716	951	951	951
Travel Expense	0	8,900	8,900	6,590
Auto Allowance	0	837	837	837
Utilities	22,676	20,692	20,692	20,692
Insurance	0	372	372	372
Dues/Memberships/ Periodicals	6,416	6,510	6,510	6,510
Misc Services and Charges	8,350	8,370	8,370	8,370
Total Materials and Supplies	84,842	110,169	110,168	95,647
<u>Grants and Subsidies</u>				
RBC Training/Certification Program	3,457	4,650	4,650	4,650
Contr Assist Prog/Bonding	4,380	4,650	4,650	4,650
Professional Services	231	0	0	0
Total Grants and Subsidies	8,067	9,300	9,300	9,300
TOTAL EXPENDITURES	306,230	319,382	315,181	318,695
NET EXPENDITURES	306,230	319,382	315,181	318,695

HCD

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Housing</u>			
ANALYST LOAN	2		
Total Housing	<u>2</u>		
<u>Renaissance Business Center</u>			
ANALYST PERFORMANCE	1		
COORD BUSINESS DEV	1		
MGR ECONOMIC DEV	1		
Total Renaissance Business Center	<u>3</u>		
<u>TOTAL HCD</u>	<u><u>5</u></u>		

